|  |  |  |
| --- | --- | --- |
| ’MSF’ | **Médecins Sans Frontières OCA** |  |
|  | House #36, Al Matar |  |
|  | Square 05,  Port Sudan,  SUDAN |  |
|  |  |  |
| Annexes |  | |
|  | Annex A - Terms and references | |
|  | Annex B - Bill of Quantities (BoQ) | |
|  | Annex C - Technical Specifications  Annex D - Equipment list  Annex E – MSF Charter | |

Dear,

We are happy to invite you to participate in the tender for the installation of a solar power system for a borehole pump at Al Nao hospital.

In order to be considered eligible for the award of the contract, bidders must have completed at least two projects of comparable complexity in the last two years. Before awarding a contract, MSF may require an in person inspection of previously completed works.

MSF assesses all quotations received based on a number of objective criteria, including the proposed quotation price, estimated duration of the works, amount of experience, quality of previous work, professionalism, etc.

Our tender assessment process is transparent and neutral, ultimately endeavouring for the highest quality works.

### Scope of project

To ensure availability of water at Al Nao hospital when electrical supply is not available, MSF plans to install a XX kW solar system, including solar panels, inverter, transfer switch and all associated electrical components.

The full specifications of the works required can be found in Annexe A – BOQ and Annexe B – Technical Specifications

### Requested documents

To be considered for the above-mentioned contract we need to have received the following documents:

1. Company fact sheet including all information requested in annex B ‘terms and references’.
2. Project list of at least 2 projects of comparable complexity in the last 2 years,including:

* Pictures
* Location
* Summary of work
* Client contact information

1. A completed ‘Bid summary form’ **(Annex A)**
2. A Bill of Quantity, describing the quantities and prices of all material and labour needed to realise the structure described in the tender package **(Annex D and E)**.

### Submission method

The bidding shall be submitted in hardcopy in a sealed envelope with the name of the company written on the front to either of the MSF offices at:

|  |  |
| --- | --- |
| **MSF OCA**  House No. 1226  Al Thawra 8  Omdurman  Khartoum State  Sudan | **MSF OCA**  House #36,  Al Matar Square 05  Port Sudan  Red Sea State  Sudan |

**And** by e-mail to sudan-watsantl@oca.msf.org **and** sudan-watsanco@oca.msf.org

### Deadline

Your offer is considered valid, only when all requested documents be received before **10/02/2025.**

### Site visit

Site-visits to the Al Nao hospital can be organized upon request made to **khartoum-watsanmngr@oca.msf.org** before **06/02/2025.**

### Questions

Question can be send by email to: sudan-watsantl@oca.msf.org **and** sudan-watsanco@oca.msf.org.

Questions must be submitted by  **06/02/2025**

### General information

* The tender process will be coordinated by international staff only. Direct contacting MSF staff, other than those mentioned above, will be a reason for disqualification.
* Only the biddings that provided all requested documents will be considered
* Biddings shall be completed in English and in metric system only;
* Biddings shall be made in Sudanese Pounds.
* All prices are including tax and other additional costs
* Winning bidder must begin with the work not later than oneweek after the signing of the contract;
* No costs will be paid by MSF other that those detailed in the Bill of Quantities (BOQ)

If you decide not to submit a Tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

**Charlie Hardstone**

**Water and Sanitation Co-ordinator**

**Médecins Sans Frontières OCA**